



## **Main Street Tehachapi Façade & Beautification Grant Phase I**

The Grant Program, funded by Main Street Tehachapi, Inc. (MST), is established to provide financial assistance for persons within the designated downtown area making improvements or maintenance repairs to exterior facades. For the purpose of this program, the term façade includes front facades, upper stories and rear facades (that can be easily seen from a public street).

The Design Committee is a combination of volunteers and MST board members who are committed to the beautification of the Historic Downtown Commercial District.

**Phase I Boundaries:** Tehachapi Blvd. to E Street, Curry Street to Robinson Street. The goal of the Design Committee is to offer design assistance and guidance for downtown property and business owners that may be interested in upgrading or overhauling their exterior façades.

Façade Improvement Assistance is available for partial funding of the improvement project, upon approval by the Design Committee. Each grant amount must be matched by the applicant in either monetary or volunteer sweat equity.

### **Application Process:**

To submit an application contact the Main Street board member Charles White 661-972-0958 before any work has begun. Complete the attached form and return it and any necessary drawings to Main Street.

The applicant may be the property owner or tenant. A tenant must have the property owner's signed approval.

### **Project Design:**

**The Main Street Tehachapi Design Committee can assist in developing a design and completing steps 1 – 7.** Preliminary determination of approval of the design project will be obtained from the MST Design committee. After approval by the design committee and Board of Directors and before any work has begun, each applicant must submit the following:

1. Completed grant application form
2. General description of the proposed work and site plan
3. A detailed sketch of the proposed work
4. Exact samples of paint chips or awning material to be used – Design Committee can assist.
5. Architectural plans for the project (**if necessary**)
6. If applicable, the property owner's written approval
7. Include a cost estimate from a licensed contractor

### **Design & Cost Approval:**

The completed design must be approved by the MST Board. Once the design itself is approved, the committee will make a determination of the amount to be reimbursed after the project is complete and signed off by a MST Board approved inspector. The MST Board may approve up to 50% of the cost up to a \$3,000 maximum per project. The completed improvements shall be considered permanent and unalterable for a period of at least two years or the funds must be paid back to Main Street Tehachapi, Inc. Design approval will be based on the following:

### **Required Criteria for Selection:**

1. All projects must comply with federal, state and local laws as well as historical preservation where applicable (Secretary of the Interior's Standards for Rehabilitation [www.nps/tps/standards/rehabilitation/rehab/stand.htm](http://www.nps/tps/standards/rehabilitation/rehab/stand.htm))
2. Approved project shall be completed within 90 days from the issuance of the building permit. If an extension is needed, submit in writing reasons for the delay and new completion date.

### **General Design Criteria:**

- The visual prominence of the building and its location
- The aesthetic quality and historic accuracy of the design proposal
- The historical and architectural significance of the building
- The potential impact on the attractiveness of the city streetscape, the particular building, and the economic development of the designated project area
- The comprehensive approach of the design and the long-term maintenance plans
- Payment will be made directly to the approved contractor.

Once the Design Committee has reviewed the completed application, the applicant will be notified of the decision in writing within 30 days. Appeals must be made in writing within 15 days to the MST Board of Directors. An appeals decision will be made within 30 days of the appeal.

Signage will be considered under the Façade Grant Program only as a part of a complete rehabilitation of a building façade.

**After grant approval any changes made to the façade, which have not been previously approved by MST, will not be eligible for funding.**

# Grant Application

Date submitted: \_\_\_\_\_

Applicant: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Address \_\_\_\_\_

License #: \_\_\_\_\_

**Please provide a brief description of work to be done:**

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**Please attach the following to this application:**

- \_\_\_\_\_ Completed grant application form
- \_\_\_\_\_ General description of the proposed work and site plan
- \_\_\_\_\_ An architectural plan necessary for the project (if necessary)
- \_\_\_\_\_ Exact samples of paint chips or awning material to be used
- \_\_\_\_\_ If applicable, the property owner's written approval
- \_\_\_\_\_ All required city permits (May be obtained after application is approved but before begins)
- \_\_\_\_\_ License Contractor information
- \_\_\_\_\_ Itemized cost estimate

**TOTAL COST ESTIMATE OF IMPROVEMENTS: \$** \_\_\_\_\_

**TOTAL GRANT AMOUNT REQUESTED: \$**  

**I have read and understand the attached guidelines. I understand this is a grant program and in order for my request for funding to be approved, I must agree to work with and follow the recommendation of the Design Committee and board of Main Street Tehachapi. I also understand that money is granted on a reimbursement basis or paid directly to the contractor, following completion of work and that design changes not approved by Main Street will not be funded. I also certify that if I am a tenant of the aforementioned property, that I have obtained authorization from the property owner to complete the project.**

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

# **Owner Authorization for Tenant to Carry Out Façade Improvement and/or rehabilitation Project**

I \_\_\_\_\_ hereby authorize \_\_\_\_\_ to carry out improvements as specified in the accompanying Façade Improvement Grant Application, on my property located at \_\_\_\_\_, which is within the Main Street Tehachapi designated area.

**I also agree to hold harmless Main Street Tehachapi, Inc., its Board of Directors and Committee Members in the event of property damage or physical injury as a result of working on the aforementioned project.**

\_\_\_\_\_  
**Property Owner**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Phone**

\_\_\_\_\_  
**Business Name**